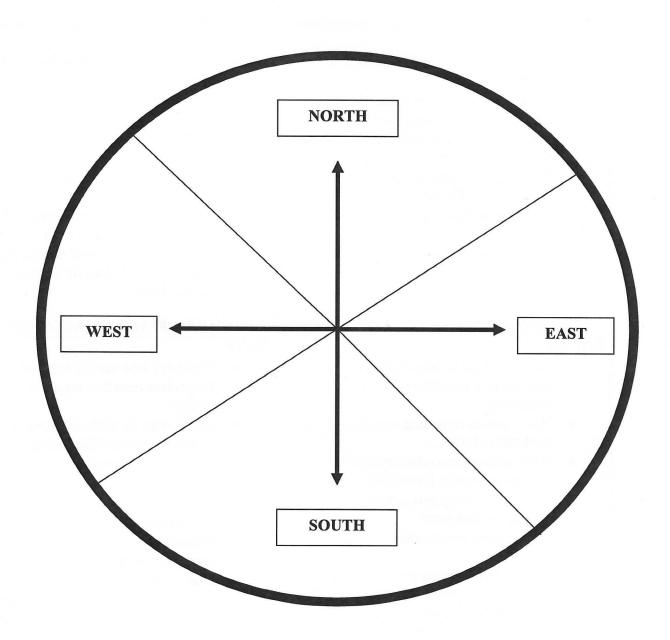
# **Personal Style Compass**



# Personal Style Compass: Understanding Work Styles

#### WEST

- Seen as practical, dependable, and thorough in task situations
- Helpful to others by providing planning and resources
- Moves carefully and follows procedures and guidelines
- Uses data analysis and logic to make decisions
- Weighs all sides of an issue, is balanced
- Introspective, self-analytical
- Careful, thoroughly examines people's needs in situations
- Works well with existing resources gets the most out of what has been in the past
- Skilled at finding fatal flaws in an idea or project
- Value words: "details" and "objective"

# ANALYST\*TRADITION\*SPIRIT\*ORANGE

### **SOUTH**

- Allows others to feel important in determining direction of what's happening
- Value driven regarding aspects of professional life
- Uses professional relationships to accomplish tasks, interaction is primary
- Empathetic, supportive, nurturing to colleagues and peers
- Willingness to trust others' statements at face value
- Feeling-based, trusts own emotions and intuitions; intuition regarded as "truth"
- Team-player, receptive to other's ideas, builds on ideas of others, noncompetitive
- Able to focus on present moment
- Value words: "right" and "fair"

# *NURTURER\*PRODUCER\*SUMMER\*PLAN*

#### **NORTH**

- Assertive, active, decisive
- Likes to be in control of professional relationships and determine course of events
- Quick to act, expresses sense of urgency for others to act now
- Enjoys challenges presented by difficult situations and people
- Thinks in terms of "bottom line"
- Likes quick pace and fast track
- Courageous
- Perseveres, not stopped by hearing "NO," probes and presses to get at hidden resistances
- Likes variety, novelty, new projects
- Comfortable being in front
- Values action-oriented words, phrases "do it now", "I'll do it!", "what's the bottom line?"

### WARRIOR\*NOW\*WINTER\*GREEN

# **EAST**

- Visionary who see the big picture
- Very ideas oriented, focus on future though
- Insight into mission and purpose
- Looks for overarching themes, ideas
- Likes to experiment, explore
- Strong spiritual awareness-attuned to "higher level"
- Appreciates a lot of information
- Persuasive
- Energetic, brainstormer
- Likes newness
- Turns resources into new ideas/products
- Value words: "option" and "possibility"

# EXPLORER\*FUTURE\*SPRING\*YELLOW

# Personal Style Compass: Suggestions on Working With a...

#### WEST

- Allow plenty of time for decision making
- Provide data- objective facts and figures a person can trust
- Don't be put off by critical "NO" statements
- Minimize expression of emotions, use logic when possible
- Appeal to tradition, sense of history, correct procedures

#### NORTH

- Present your case quickly, clearly, and with enthusiastic confidence
- Let them know how they will be involved
  their payoff and their role
- Focus about the "challenge" of the task
- Provide plenty of autonomy
- When establishing timelines, stick with them
- Give positive public recognition
- Use them in task requiring motivation, persuasion, initiative

# **SOUTH**

- Remember process, attention to what is happening in the relationship feelings between you right now, is of primary importance
- Needs to feel decisions are ethically right-justify decisions around values, ethics, the right thing to do
- Appeal to relationships between you and this person, this person and others
- Listen hard and allow the expression of feeling and intuition in logical arguments
- Easily steamrolled, be aware this person may have a hard time saying "no" to you
- Provide plenty of positive reassurance and likeability
- Let the person know you like them personally and appreciate them

# **EAST**

- Show appreciation and enthusiasm for ideas
- Listen and be patient during ideas generation
- Avoid critical judging statements of ideas
- Allow and support divergent thinking
- Provide a variety of tasks
- Provide help and supervision check points on detail and project followthrough

# Personal Style Compass: Pitfalls When Styles Are Taken to Excess

### WEST

- Can be bogged down by information, analysis paralysis
- Can become stubborn and entrenched in position
- Can be indecisive, collect unnecessary data, mired in details
- May appear cold, withdrawn, with respect to other's working styles
- Tendency towards watchfulness, observation
- Can remain withdrawn, distanced
- Resists emotional pleas and change

### **NORTH**

- Can be bogged down by need to press ahead, decide, seem to not care about process
- Can get defensive quickly, argue, try to out expert you
- Can lose patience, pushes for decisions before its time
- May get autocratic, want things their way, ride roughshod over people in decision making process
- Sees things in terms of black and white, little tolerance for ambiguity
- May go beyond limits, gets impulsive and disregards practical issues
- Not heedful of other's feelings, may be perceived as cold
- Have trouble relinquishing control find it hard to delegate, "if you want to do something right, do it yourself!"

### SOUTH

- Can be bogged down when believe relationships, needs of people, are being compromised
- Has trouble saying "no" to requests
- Internalizes difficulty and assumes blame
- Prone to disappointment when relationship is seen as a secondary to task
- Difficulty confronting, dealing with anger, may be manipulated by anger
- Easily taken advantage of
- Immersed in present, loses track of time
- Immersed in NOW, may not see longrange view

### **EAST**

- Can be bogged down by lack of vision or too much emphasis on vision
- Can lose focus on tasks
- Poor follow through on projects
- May become easily overwhelmed
- Not time-bound, may lose track of time
- Tends to be highly enthusiastic early on, then burn out over the long haul
- Can develop a reputation for lack of dependability

My Working Style is:		
Gifts that I can bring to our effort include:		
Special knowledge that I have:		
	* .	
Connection that I can bring to our efforts:		